DEEN DAYAL UPADHYAYA COLLEGE

NAAC Accredited Institution-'B' grade (CGPA=2.63)

(University of Delhi)

PROSPECTUS

2016-17

Our college is the first college in University of Delhi to have undergone NAAC Accreditation.

We have Internal Quality Assurance Cell (IQAC) to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college.

Our Ranking in Science Stream colleges
The India Today - Nielsen Best Colleges Survey

	Ranking	
	Delhi	**All India**
2016	9th	35th
2015	9th	37th
2014	9th	42nd
2013	8th	36th
2012	9th	38th

Vision

To be an academia of "first choice" to transform lives that will change the world for the better at whatever level of human endeavor they are involved.

> "The only limits you have are the limits you believe."
> –Wayne Dyer

Mission

To create confident, dedicated honest and upright individuals who become an asset to the society.

We provide space to the students to freely express and develop views that help them respond to changes in the society.

We recognize the challenges of an interdependent and competitive world and the need for our students to adapt and excel in it.

To develop professionals who are committed to their personal and professional endeavours and who have the vision, courage and dedication to initiate and manage change.

Contents

Traditionally Universities have been the embodiment of liberal education which is aimed at developing human intellect. With larger enrolment in institutions of higher learning, liberal education alone has proved to be insufficient. As per industry claims, only 10-12% of the University graduates are directly employable. Releasing this constraint, the Govt. has its focus now on transformation to a mix of liberal and skill based education. The introduction of Choice Based Credit System (CBCS) by the Government in the entire country, is a step in this direction. The underlying spirit has been to have a uniform curriculum nationwide so as to facilitate inter-university migration and transfer of academic credits.

Deen Dayal Upadhyaya College fraternity has always viewed education as a holistic learning experience, where students develop into well-rounded personalities rather than just objects of wisdom. We help all students in developing those attributes and qualities of heart, head and hand which will make them intellectually sound and self reliant citizen who are socially aware and humanistic, having belief in the concept of brotherhood and peace; persons ready to work so that they become agents of change for building a more socially just and equitable society.

The college is in the process of shifting to its new campus at Dwarka in a state-of-the-art building which has both Boys and Girls Hostels, Auditorium, Seminar Halls and many features of a green building. With excellent dedicated faculty already in place, the augmented infrastructure, I hope will provide a much better environment for the institution to grow. I am sure your graduation experience in Deen Dayal Upadhyaya College will be challenging and rewarding. Looking forward to welcome you,

Dr. S.K. Garg
e-mail : principaldducollege@gmail.com

" To breed excellence in everything we do and everything we are. "

@dduc

About us

"Without a struggle, there can be no progress"

- Frederick Douglass

We started with this spirit in the year 1990 in a school building at Karampura, Moti Nagar and in the session 2015-16, we celebrated the Silver Jubilee of our College with events spread over the year.

Our college is the first college of University of Delhi to go for NAAC accreditation and it speaks of our commitment to quality education. . The sanction intake of the college is 708 students per year for various courses. The well equipped laboratories and infrastructural facilities are an integral part of the excellent academic environment. All these years we had felt the dire need of a campus which has proper facilities as per expected standards of a college. This dream has become a reality now with the completion of our new college campus at Dwarka.

We begin the new session of 2016-17 at our new campus at Dwarka. The campus has been planned as per international standards with focus on national/international collaborations. This building has most of the features of a green building like - water harvesting, water recycling, solar electricity, to name a few. We have moved a step ahead in our endeavors to earn excellence in the dynamic global academic scenario.

Admission

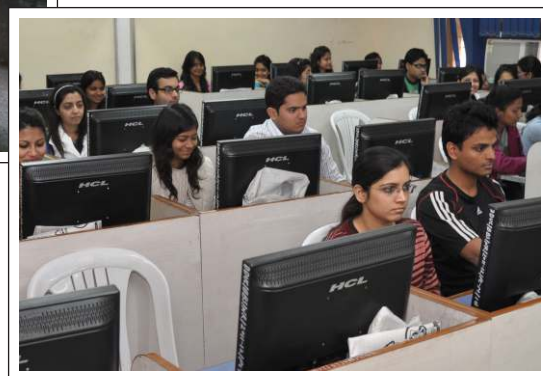| Activity	Date	Time
Online Registration	01st June 2016 (Wednesday) to 22nd June, 2016 (Wednesday)	
Notification of First admission List	30th June 2016 (Thursday)	9 am
Document verification and Approval of Admission	30th June 2016 (Thursday) to 02nd July, 2016 (Saturday)	Upto 1 pm
Notification of Second Admission List	05th July 2016 (Tuesday)	9 am
Document verification and Approval of Admission	05th July 2016 (Tuesday) to 08th July, 2016 (Friday)	Upto 1 pm
Notification of Third Admission List	11th July 2016 (Monday)	9 am
Document verification and Approval of Admission	11th July 2016 (Monday) to 13th July 2016 (Wednesday)	Upto 1 pm
Notification of Fourth Admission List (if any)	15th July 2016 (Friday)	9 am
Document verification and Approval of Admission	15th July 2016 (Friday) to 18th July 2016 (Monday)	Upto 1 pm
Notification of Fifth Admission List (if any)	20th July 2016 (Wednesday)	9 am
Document verification and Approval of Admission	20th July 2016 (Wednesday) to 22nd July 2016 (Friday)	Upto 1 pm

- Time given in the Table is for the verification of the documents and approval of admission in the colleges. Once the college approves admission, the candidate is permitted to make online admission fee payment till 12:00 noon of the next day of the given admission list deadline.
- The "online registration and registration fee payment" shall continue till 05:00 PM of 22nd June 2016. However, those applicants who have confirmed their online registration at the UG admission portal till 05:00 PM of 22nd June 2016 shall be permitted to submit online registration fee till 12:00 noon of 22nd June 2016.
- After five cut-off lists, the college will notify vacant seats course-wise and category-wise on the college and University websites. The registered candidates will be required to apply in the college/course against vacant seats through the UG admission portal.
- Candidates seeking admission on the basis of Sports and/or Extra Curricular Activities are required to register in UG Admission Portal of University of Delhi.
- Candidates seeking admission under the category of Wards/widows of armed forces personnel, Jammu and Kashmir Migrants and Foreign Nationals should register themselves with University of Delhi through UG Admission Portal of University of Delhi.
- Gap year(s) would be no bar for the purpose of admission to the undergraduate courses.
- As per A.C. Resolution 40, dated 24/04/1997, no student of the University shall be permitted to pursue two degree courses simultaneously either from the University of Delhi or from other University except the part-time Diplomas / Certificate Course of the University of Delhi.
- As per Ordinance I of the University, there is no minimum age bar for admission to the under- graduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies (such as MCI, AICTE etc.) have prescribed the minimum age requirement in their regulations.

Admission will be carried out in present campus at Karampura and will start new session from 20th July 2016 at Dwarka campus.

Seat Matrix

Courses

" Don't just chase your dreams . . . . . Run them down "

S. No.	Courses	Total Seats	Category				
			General	SC	ST	OBC	PwD#
1	Bachelor of Management Studies (BMS)	46	24	7	3	12	1
2	B.A. (Hons.) English	31	16	5	2	8	1
3	B.Com. (Hons.)	123	62	18	9	34	4
4	B.Sc. (Hons.) Botany	30	15	5	2	8	1
5	B.Sc. (Hons.) Chemistry	30	15	5	2	8	1
6	B.Sc. (Hons.) Comp. Sc.	46	24	7	3	12	1
7	B.Sc. (Hons.) Electronics	46	24	7	3	12	1
8	B.Sc. (Hons.) Mathematics	62	31	9	5	17	2
9	B.Sc. (Hons.) Physics	46	24	7	3	12	1
10	B.Sc. (Hons.) Zoology	30	15	5	2	8	1
11	B.A.	92	47	14	7	24	3
12	B.Sc. Life Science	32	16	5	2	9	1
13	B.Sc. Mathematical Science	31	16	5	2	8	1
14	B.Sc. Physical Science with Chemistry	32	16	5	2	9	1
15	B.Sc. Physical Science with Comp. Science	31	16	5	2	8	1

Note : Reservation of seats for OBC / SC / ST / PwD is as per the direction of University of Delhi.
Supernumerary seats

Add-on Courses

Courses

Eligibility for all add-on courses	:	12th pass from any stream
Selection criteria	:	First come, first Served basis

Effective Communication and Personality Development through Theater (ECPDT)

ECPDT is a professional course designed to have a constructive impact upon the mind of the individual. It aims to unlock the critical areas of the mind and through a series of exercises built and directed by experienced professionals, aims to carve out a genial and outgoing personality. Numerous students from different batches have found it a "life-changing" course which worked wonders in their life and gave them a edge above everyone else.

Salient Features

1. The course seeks to implement UNICEF and WHO's internationally recognized vision of life skills based education.
2. The resource persons are experienced professionals associated with the National School of Drama (NSD).
3. Acts, improvisations, aural, oral, written and physical exercises, memory, trust-building games, and leadership enhancing activities make up the core of the course.

No. of Seats : 32   **Course Duration : 100 Hrs.**   **Fees: Rs.6000/- (Rs 50/- Registration Extra))**

Integrated Program on Currency, Commodities and Derivatives/ Financial Modeling

From the academic session 2016-2017, the Department of Commerce, Deen Dayal Upadhyaya College initiates two add-on courses in joint collaboration with the Bombay Stock Exchange Institute Limited for students who aspire to pursue a career in commodity and currency markets.

1) Currency, Commodities and Derivatives

As the commodity and currency segments are growing very rapidly in financial markets space, this program will help the students to understand the qualitative and quantitative aspects of both the markets and their products and function along with the regulatory framework. There is a particular focus on the pricing, risk measurement principles and trading strategies which are globally applicable in these markets. In addition, it would also facilitate participants to become professionals/consultants and entrepreneurs by setting up of consultancy firms or trade terminals in commodity-currency derivatives.

2) Financial Modeling

Financial Modeling is one of the most fundamental and widely sought after skills in the finance industry. It is the art of building a model to depict financial statements and investment analysis using MS Excel. This helps arrive at optimal business solutions by analyzing various parameters which helps in decision making. By the end of the course, you will be able to independently build models that are robust and provide dynamic projections that can be used to thoroughly analyze a company from multiple standpoints: operations, investment, financing and valuation. It will help you to make or enhance your career in the field of Equity research, investment banking, corporate finance, Project finance, credit rating etc.

Course Duration: The duration for each course is 100 hours, which is evenly spread over two semesters. Classes would be held in the college premises on two days in a week for approximately two and a half months.

Course Fee*: Rs. 18,240/- (inclusive of course material)
* Subject to Change

Language Courses

Certificate Course In Russian language

In collaboration with Department of Slavonic and Finno Ugarian Studies the college offers the Teaching of part-time certificate courses in Russian language. The admission is done by the college. Classes are held in the morning from 7 a.m. to 9 a.m., five days a week and the examination is conducted in the last week of March, by the University of Delhi.

No of seats: 40   **Course duration: 6 hours per week**   **Course fee: Rs. 600/-**

◆ The college is planning to start a language course in French, German, Spanish, Mandarin, Japanese and Korean languages subject to the approval from university.

Eligibility

1% Concession to girl candidates in admission to first year of all courses except B.A. (H) English and B.Com.(Hons.)

		Minimum Eligibility Criteria
1.	B. Sc. (Hons.) Computer Science	Must have passed Senior School Certificate Examination (XII) with Mathematics of the CBSE Board or any other equivalent examination thereto in Arts / Commerce/ Science subjects and should have secured: (a) 60% or more marks in mathematics, (b) 55% or more marks in aggregate of four subjects including Mathematics, only one language & two other subjects listed as academic subjects by the respective boards. For the candidates of science stream, the selection will be made on the basis of best four academic subjects including one language, Mathematics, Physics, Chemistry/Computer Science/Informatics Practices. For the candidates of other stream : one language, Mathematics & two academic subjects with a deduction of 2% in cut-off.
2.	B. Sc. (Hons.) Physics/ Chemistry/Electronics	55% or more marks in the aggregate of Physics, Chemistry and Mathematics and passing in one compulsory language (i.e., English) with 50% marks. The selection will be made on the basis of aggregate of PCM.
3.	B. Sc. (Hons.) Botany/Zoology	55% or more marks in the aggregate of Physics, Chemistry and Biology/Biotech and passing in one compulsory language (i.e., English) with 50% marks. The selection will be made on the basis of aggregate of PCB.
4.	B. Sc. (Hons.) Mathematics	50% marks in mathematics and 45% marks in the aggregate in the qualifying examination. The merit shall be determined on the basis of one language, mathematics under academic stream and two best elective subjects.
5.	B. Com (Hons.)	An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best elective subjects. The candidate must have studied and passed mathematics at the qualifying examination (not compulsory to include in best four). Accountancy will be treated as equivalent to commerce wherever any board is not offering commerce as subject.
6.	B.A.	An aggregate of 40% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best elective subjects.
7.	B.A. (Hons.) English	An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of marks scored in one language and three best elective subjects in the qualifying examination. The candidate must have studied and passed English in qualifying examination and must be included in calculating best of four percentage. An advantage of 2% in best of four may be given to those candidates who have studied elective English.
8.	B.Sc. Physical Science (with Chemistry)	45% or more marks in the aggregate of Physics, Chemistry and Mathematics and passing in one compulsory language (i.e., English) with minimum 40% marks.
9.	B.Sc. Physical Science (with Computer Science)	45% or more marks in the aggregate of Physics, Chemistry/Computer Science and Mathematics and passing in one compulsory language (i.e. English) with minimum 40% marks. The merit shall be determined on the basis of PCM.
10.	B.Sc. Life Science	45% or more marks in the aggregate of Physics, Chemistry and Biology/Biotechnology and passing in one compulsory language (i.e., English) with minimum 40% marks. The merit shall be determined on the basis of PCB.
11.	B.Sc. Mathematical Science	An aggregate of 40% marks in qualifying examination. The merit shall be determined on the basis of one language, Mathematics and two best academic/elective subjects.

Note

i. If a candidate does not include the subject in which he/she is seeking admission in the honours course whether studied or not in Best Four then a disadvantage of 2.5% may be imposed on the calculated Best Four percentage. (refer to UG Bulletin.)

ii. If a candidate doesn't include the subjects given in List A (given in Annexure) in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'. (refer to UG Bulletin.)

iii. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

Admission

1. The candidate seeking admission to the Undergraduate (UG) Courses is required to register online on the UG admission portal: http://ug.du.ac.in

2. There is a common Web Portal for the centralized registration of candidates and a common registration form for admission to all the Undergraduate Courses in the University of Delhi.

3. The candidate who meet the requisite cut-off* will login to the UG admission portal and select college/course where he/she wishes to take admission.

4. The candidate who qualify, is required to produce the following documents in original with two sets of self-attested photocopies along with the **print out of the admission form** at the time of admission:

(I) Certificate of Secondary School Examination/ Matric as proof of Date of Birth

(ii) Proof of last examination in Hindi Language passed

(iii) Marks sheet of class XII

(iv) Class XII Provisional Certificate / Original Certificate

(v) Character Certificate from the school/college last attended (recent).

(vi) SC/ST/PwD/CW/KM Certificate (in the name of the candidate) issued by the competent authority

(vii) OBC (Non-Creamy Layer) Certificate (in the name of the Candidate) issued by competent authority

(viii) Transfer Certificate from school / college as well as Migration Certificate from Board / University are required from those students who have passed senior secondary exam from outside Delhi

(ix) Two recent self-attested passport size photographs.

5. The college will retain the certificates of approved candidate, however, the college will return the documents in case student withdraws/cancels the admission or student wishes to appear in counselling of any other university/ institute.

6. Selected candidate will make the online Admission Fee payment by logging-on to the UG admission portal. The approved candidate is permitted to make online admission fee payment till 12 noon of the next day of the given admission list deadline.

7. The colleges shall admit all the candidates who meet the announced cut-off criteria. The policy will not be "first come, first served."

8. A candidate can take admission only in one course in one college at any given time.

9. The candidates who could not take admission in a given cut-off list can be considered for admission in the immediate next cut-off list only on the last date of admission, subject to availability of seats.

Compliance with the above requirements does not necessarily ensure admission to the College. All admissions are provisional and subject to approval of University of Delhi on submission of University Enrolment form.

Any candidate seeking admission on false attestation /forged certificate in respect of age, caste, subject and/or percentage of marks etc. will be debarred from attending any course in the university or its colleges for next five years and in addition, a criminal case under relevant section of IPC (viz 470, 471, 474 etc.) will be instituted against him/her to subject him/her to requisite criminal proceeding.

*The cut-off percentage of marks will be notified on the college notice board/ college website/ university website as per the schedule announced by the University of Delhi.

Reservation of Seats

Seats

1. **Scheduled Caste/Tribe**

   As per University rules, 22.5% of the total number of seats in each course are reserved for the candidates belonging to Scheduled Caste/Tribes (15% for Scheduled Castes and 7.5% for Scheduled Tribes interchangeable, if necessary).The minimum eligibility requirement for the candidates is that they must have passed the qualifying school/degree examination. The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in case of non-availability of the eligible candidates, the reserved seats may be interchanged between the SC & ST. If still, any seat remains unfilled, the same shall be left vacant.

2. **Other Backward Classes (OBC)**

   a) 27% of the total seats in each course are reserved for the OBC candidates. The OBC candidates shall be given a relaxation of 10% of the minimum eligibility marks of the said course and in the admission entrance test of 10% of the minimum eligibility marks prescribed for the General Category candidates.

   b) All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in the order of their merit, keeping in view the availability of seats reserved for them.

   c) Only those OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the Central List of the OBCs shall be eligible to be considered for admission under the OBC category.

   d) If the seats reserved for the OBCs remain vacant, the said seats shall be filled with the OBC students. Only if OBC candidates possessing the minimum eligibility marks are not available in the OBC category then the vacant OBC seats shall be converted into General Category seats in accordance with the admission schedule notified by the University of Delhi.

   e) The OBC status is to be determined on the basis of the Central list of OBCs notified by the Ministry of Social Justice & Empowerment on the recommendations of the National Commission for Backward Classes available at the website of the Commission (http://ncbc.nic.in/backwardclasses/index.html).

3. **Persons with Disabilities (PwD)**

   As per University rules 3% seats (1 % each for the persons with low vision or blindness, hearing impaired and locomotor disability and cerebral palsy (interchangeable in case of non-availability of candidates in the sub-categories) are reserved for Persons with Disabilities (PwD)(with not less than 40% disability) for admission to under graduate courses. **These seats are supernumerary**. The PwD candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 5%.

4. **Wards / Widows of the Armed Forces Personnel***

   As per University rules, 5% of the total number of seats in each of the courses have been reserved for Wards / Widows of the Armed Forces Including Para Military Personnel. **These seats are supernumerary.** The order of priorities:

   I.   Widows/Wards of Defence personnel killed in action;

   II. Wards of serving personnel and ex-servicemen disabled in action;

   III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;

   IV. Wards of Defence personnel disabled in peace time with disability attributable to the military service;

   V.   Wards of Ex-servicemen personnel and serving personnel including personnel of police forces who are in receipt of Gallantry Awards.

5. **Foreign Nationals***

   As per University rules, 5% seats in first year of each course in colleges are reserved for Foreign Nationals. **These seats are supernumerary.** The foreign nationals seeking admission in the University / its colleges shall have to apply to Deputy Dean (Foreign Students), Conference Centre, University of Delhi-110007 Email: fsr_du@yahoo.com No foreign students will be admitted directly by the Department/Colleges.

*Candidates belonging to category 4 & 5 should register themselves with University of Delhi and will be admitted in the College on submission of the provisional admission slip issued by University of Delhi.

Sports & Extra Curricular Activities

Admission

- As per University rules, not more than 5% of the total number of seats (I year only) shall be offered for admission on the basis of sports and co-curricular distinctions.

- The admission on the basis of excellence in sports/ proficiency in extra curricular activities will be finalized by the College on the recommendations of the Sports / ECA Admission Committee in accordance with University of Delhi rules.

- We have consciously provided for privileged admissions under ECA with a view to enriching life at College through performing and fine arts. We look forward to admit eager contributors to Dramatics Club, Music Society, Dance Society, Debating Society, MUN Club etc. We also welcome those with proven competencies and potential in art & craft. What we offer is not just admission on a privileged basis, but the opportunity to explore, expand and evolve.

Seat Matrix	
Name of the Course	Seats
B.A. (Hons.) English	1
B.Com. (Hons.)	6
B.Sc. (Hons.) Botany	1
B.Sc. (Hons.) Chemistry	1
B.Sc. (Hons.) Comp. Sc.	2
B.Sc. (Hons.) Electronics	2
B.Sc. (Hons.) Mathematics	3
B.Sc. (Hons.) Physics	2
B.Sc. (Hons.) Zoology	1
B.A.	4
B.Sc. Life Science	1
B.Sc. Mathematical Science	1
B.Sc. Physical Science with Chemistry	1
B.Sc. Physical Science with Comp. Science	1

Reservation of Seats in Sports & ECA

Sports Quota : 3% (16 Numbers)	
Name of Sport	Position
Base Ball	Catcher, Pitcher, First base, Short Stop, Third base
Soft Ball	Catcher, Pitcher, First, base Second base Right out, Center out
Archery	Indian, Recurve and compound category
Basket ball	Guard, Point Guard. Power Forward, Center
Netball Wing Defense, Goal Shooter	Center, Wing Attack, Goal Attack,
Ball- Badminton	All Positions
Athletics	All Events
Badminton	
Squash Racket	

ECA Quota : 2% (11 Numbers)
Name of ECA
Vocal Music, Instrumental Music
Dance / Choreography
Creative Writing (English/ Hindi)
Sketching / Painting
Animation, Film-making
Debate and public Speaking
Quiz

Admission on the basis of ECA/Sports will be done in accordance with the guidelines mentioned in the Bulletin of Information available online on the website of University of Delhi.

- The college will be conducting preliminary and final trials for a specific activity, identified by Culture Council of University of Delhi.

- The date/dates for the Preliminary / Final trials will be notified and displayed on the University website and will also be displayed on the College Notice Board well in advance.

- The list of the short listed candidates for final trials will be notified on the University website, college website and college Notice Board.

- The College will be conducting Fitness Test and Sports Trials for a specific Sport/Game identified by Delhi University Sports Council (DUSC).

- If a candidate has opted for more than one Sports/Game and has qualified the Fitness Test in a particular college, he/she will be issued a Fitness Certificate by the college concerned. **This certificate will be accepted by the other colleges.**

Fee Structure

Fee

Details of Fee Structure for the Academic Year 2016-2017

S. No.	Particulars	Amount (in Rs)	S. No.	Particulars	Amount (in Rs)
A)	**Tuition Fee & Annual Charges**		10.	Library Development Fund	200.00
1.	Tuition Fee	180.00	11.	ICT- Maintenance and Development Fund	2000.00
2.	Admission Fee	5.00	12.	a) English Literary Activities Fund (only from Students of B.A.(H) English)	1000.00
3.	Library and Reading Room Fee	500.00		b) Corporate/Industrialization Interaction Fund (only from Students of BBS/BMS)	4000.00
4.	Magazine Fee	150.00		c) Academic-Corporate Interaction & Industrial visit Fund (only from student of B.Sc.(H)/B. Tech. in Computer Sc.)	1000.00
5.	I-Card Fee	25.00			
6.	Garden Fee	35.00			
7.	Water & Electricity	250.00	13.	General Amenities Fund	300.00
8.	Laboratory Fee	50.00	14.	Professional Development Fund	100.00
9.	Class Test Fee	75.00	15.	Alumni Registration fee (only from IIIrd year students)	100.00
10.	Course Fee (Only from B.Sc. (Hons) Computer Science Students)	15000.00	**C)**	**Development Fund**	**300.00**
B)	**Societies**		**D)**	**Refundable Security**	**1500.00**
1.	Sports Fund	500.00	**E)**	**University Fees**	
2.	Students' Union	200.00	1.	University Enrolment Fee (At the time of Admission to Ist year of all Courses)	200.00
3.	Art & Culture / Cultural Festival	800.00			
4.	Founder's Day/Annual Day/Prizes	300.00			
5.	Seminar & Inter College Activities	500.00	2.	University Sports Council	50.00
6.	Student's Aid Fund & First Aid	60.00	3.	University Culture Council	5.00
7.	Subject Society	500.00	4.	WUS - DU Committee Fee	5.00
8.	Tutorial/Assignment	50.00	5.	University Development	600.00
9.	Laboratory Development Fund	1000.00	6.	National Service Scheme (NSS)	20.00

Fee Payable at the time of Admission in Ist Year
(Excluding University Examination Fee*)

COURSE	Amount (in Rs)
B. Sc. (Hons) Electronics/Botany/Zoology/Physics/Chemistry/Mathematics	10,460.00
B. Sc. (Hons) Computer Science	26,460.00
B. Sc. Physical Science/Life Science/Mathematical Science	10,460.00
B. A. (Hons) English	11,460.00
B. Com (Hons)/B.A.	10,460.00
Bachelor of Business Studies (BBS)/Bachelor of Management Studies (BMS)	14,460.00
Fee for PwD candidates for all courses	1,730.00

* To be paid at the time of admission which will be notified later.

Note : As per the decision of the University of Delhi, the College shall charge an amount of Rs 6,000/- per year from every foreign student seeking admission in all courses except B. Sc. (Hons) Computer Science for which the charge from all countries (other than SAARC nationals) will be Rs 2, 1 0,000/-.

Terms of Payment Fee

Note :

1. The student (Ist year) is required to deposit the fees online through UG admission portal of University of Delhi.
2. Every student (IInd year onwards) is required to collect the fee slip from the office and deposit fee by notified due date at the bank. A fine of Rs 3/- per day will be charged after the expiry of the notified dates. The name of defaulting students shall be struck off from the College rolls after the last working day of the same month. Re- admission may be granted on payment of Rs 5/-as re-admission fee.
3. Fee once paid is refundable only as per University rules.
4. Security money is refundable on an application made by the student, within a period of one year of his /her leaving the College and after deducting the cost of breakage, loss of books and other outstanding dues, if any, as per rules.

Awards

From the University

(I) Delhi University holds a competitive examination in the month of October each year for the award of All- India Entrance Scholarships of Rs. 250 p.m. Any student with at least 55% marks in the aggregate may apply latest by **25th August** or as notified by University in the prescribed forms available from the College Office.

(ii) Financial Assistance out of VC Student fund is given to poor deserving students, who have passed Annual Examination of Current year from University of Delhi and belonging to BPL/APL families (Rs. 3000/-).

(iii) Under Graduate Science Meritorious Award is given to students who secure highest marks in B.Sc.(H) Physics, Chemistry, Botany and Zoology.

State Government Award

The Govt. of Delhi gives three awards of Rs.10,000/- each in Science, Commerce and Humanities to students securing highest marks in their respective discipline among colleges of Govt. of NCT of Delhi.

Pt. Vidyadhar Tripathi Memorial Award

The student who scores highest marks in B. Com (Hons) every year will be awarded a cash prize of Rs. 1000/-, a shield and a certificate out of the interest income on the endowment fund instituted by his niece Dr. Vanita Tripathi.

Shri Ghasi Ram Mittal Memorial Award

Out of the interest derived from Shri Ghasi Ram Mittal Memorial Scholarship Endowment fund (sponsored by his son Sh. Ram Kumar Gupta), scholarships of Rs. 4000/- each are given to the students who secure the highest marks but not less than 70% marks in the combined result (I & II Sem. University Examination) in the first attempt in the following courses : B. Sc. (Hons) in Computer Science, Electronics, Mathmatics, Physics, Chemistry, Botany, Zoology, B. A. (Hons) English & BMS.

Shri Sultan Chand Memorial Scholarship

Out of the interest derived from Shri Sultan Chand endowment fund (instituted by Shri Sultan Chand Trust), a scholarship of Rs 3,500/- is awarded every year to a student of B. Com (Hons) who secures the second highest percentage of marks, being above 70% as aggregate in II year University examination in the College.

Shri Sultan Chand Dropadi Devi Memorial Scholarship

Out of the interest earned from endowment funds in the name of Shri Sultan Chand Dropadi Devi (instituted by Shri Sultan Chand Dropadi Devi Education Foundation), six scholarships of Rs 4000/- each to the students securing highest marks in each semester of the three year B. Com (Hons) will be awarded.

From State Governments to SC / ST / OBC /Minorities Students

a) SC/ST/OBC/Minorities students are awarded scholarships by the States to which they belong;

b) SC/ST/OBC/Minorities students of Delhi applying for (i) post matric and/or (ii) meritorious scholarship provided by Department for Welfare of SC / ST / OBC / Minorities, Govt. of NCT Delhi,are advised to obtain application forms from the Administration Section immediately after their admission and submit the same duly completed along with required certificates. Claims of those students who do not submit their application in time, will not be entertained. The continuance of any feeship, scholarship or grants of other privileges depends on satisfactory academic progress, regular attendance, discipline and good conduct;

c) SC / ST / OBC / Minorities students are advised to contact Department for Welfare of SC / ST / OBC / Minorities, Govt. of NCT Delhi for hostel facilities provided by the Department.

Fee Concession

The College awards fee concession to needy, deserving and meritorious students. Application on prescribed forms is to be submitted to the Accounts Section by **31st August, 2016.** The College also provides exemption of Tuition Fee and Admission Fee to all SC/ST students, whose parents are not liable to pay income tax on their income (on submission of a certificate from employer / competent authority for the same.

Students Aid Fund (SAF)

The College operates this fund with the objective of rendering financial assistance to needy and deserving students of the College. Assistance is usually given in the form of textbooks etc. Students in need of financial aid can apply when invited through circulars on the notice board.

Important Rules & Regulations

Rules

Cancellation/ Withdrawal of Admission

Any student interested in getting his/her admission cancelled on or before **16th August, 2016** is required to fill a performa available from the College Office and submit it to the Coordinator Admission Committee. After this date, a student may withdraw from the College by making an application to the Principal intimating the date of withdrawal. He/She will be required to pay all the fees and other charges which may fall due for the period.

Refund of Fee
A.   For all Courses other than Self Financing.

Reason for Seeking Refund	Quantum of Fee to be refunded
a) When a student applies for withdrawal of admission upto 31st July, 2016.	Full fee after deduction of Rs.500/- and full examination fee.
b) When a student applies for withdrawal of admission on or after 1st August, 2016 till three working days before the last date of admission (including the last date of admission) i.e. upto11th August. 2016.	Full fee after deduction of Rs. 1000/- and full examination fee. No fee will be refunded thereafter except full examination fee.

B.   For Self Financing Course (i.e. B.Sc. (H) Computer Science).

Reasons for seeking refund	Quantum of fee to be refunded
a) When a student applies for withdrawal of admission on or before last date of admission i.e.14th August, 2016.	Full fee after deduction of Rs. 1000/- and full examination fee. No fee will be refunded thereafter except full examination fee.

C.   Full fee including examination fee will be refunded when admission is made inadvertently due to error /omission / commission on the part of the college and cancelled afterwords.

D.   No Fee will be refunded in case of cancellation of admission due to concealment/ falsification of facts, submission of false/ fake certificate(s), providing misleading information by the student or for any error/mistake on the part of the student.

Compulsory Test in Hindi

Candidates who did not study any Modern Indian Language (MIL) for the SSCE of the CBSE or at the Matriculation examination of an Indian University/Board or an examination conducted by some public body in India and recognized as equivalent to either of the aforesaid examinations will be required to take and pass compulsory test in Hindi conducted by the University of Delhi. Such students should contact the College Office immediately after the commencement of classes so that special classes can be arranged for them, if necessary. Foreign students are exempted from the above test.

Attendance

1. Every student admitted to the College is required to attend lectures, tutorials, presentations and practical as per the college time table. No student will be permitted to appear in the University examinations unless he/she has attended at least two thirds of the lectures/tutorials/practicals/presantations held in all subjects taken together in each semester. For further details, please refer Ordinance VII (2), University of Delhi.

2. Attendance will be taken from day one of the new session. Students are expected to check the status of their attendance record which will be displayed on the students' notice board/College website from time to time .

3. If a student is unable to attend classes because of medical reasons, he/she must submit a medical certificate as well as fitness certificate to the College Office not later than a week of rejoining College after illness. Medical certificates submitted late will not be accepted by the College.

4. A student, whose name is struck off from the College rolls on account of non-payment of fees or disciplinary action and later re-admitted, will not be given the benefit of attendance during that period.

Re-admission in the College is not a matter of right.

Rules

Migration
The College does not permit any migration to or from the College in the first year. The Principal may at his discretion, permit inward migration in second and third year but **outward migrations are not allowed.**

Removal from the College
The Principal is empowered to remove the name of a student from the College rolls if, in the opinion of the Principal, he/she (i) is grossly irregular in attendance or (ii) is not amenable to the College discipline or (iii) is guilty of gross negligence in studies or (iv) is not found fit for the course chosen by him/ her or (v) has not paid College dues in time.

Re-Admission
A student, whose name is removed from the College rolls for non-payment of fees or for any other reason, may be permitted re-admission at the discretion of the Principal on written request by the student. Such re-admission shall be on payment of re-admission fees, arrears of tuition fees and fines, after the permission is granted.

Notice Board / Website
Students should make it a habit to read the notice board/website regularly to check notices for schedule of classes, examinations, holidays, activities and other information of relevance. **Ignorance of any notice will not be accepted as a plea or an excuse for any delay in any matter.**

Identity Card
After admission to the College, every student will be issued an Identity Card, which he/she should always carry and present it as and when asked for. Failure to do so will render a student liable to disciplinary action. The card must be returned when a student leaves the College. Loss of Identity Card should be reported to the office immediately. **Duplicate Identity Card will be issued on payment of Rs 50/-.**

Library Card
Students need to furnish their fee receipt and the College Identity Card to become a member of the library. The library offers yearly membership, which is renewed subject to annual clearance. The library card is non-transferable.

Visitors
Students are not permitted to receive or entertain visitors in the College. In case of extreme urgency they must seek prior permission from the Principal or in his absence from the Vice Principal / Administrative Officer.

Residential Address
In case of change in residential address, the same must be intimated in writing under the signature of parents/guardians to the College Office without delay.

Internal Assessment
Internal Assessment is governed by the Ordinance VIII E (SEE ANNEXURES) of the University of Delhi, as amended and notified by University of Delhi from time to time .

Internal Complaints Committee (ICC)
In accordance with Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee (ICC) has been constituted comprising of following members

- Dr. Nisha Rana, Assoc. Prof. in Commerce - Presiding Officer
- Dr. Arpita Sharma, Assoc. Prof. in Computer Science
- Dr. Sangeeta Talwar, Assoc. Prof. in Chemistry
- Dr. Sachchidanand Tripathi, Assistant Prof. in Botany
- Mr. Sandeep Mago, Sr. P.A. to the Principal
- Ms. Aishwarya Bhati, Advocate, Supreme Court of India

Ragging
Ragging in any form is strictly prohibited. Any student found involved in ragging will be punished under Ordinance XV-C(SEE ANNEXURES) of the University of Delhi. Besides action shall also be initiated as per directives issued by the Hon' ble Supreme Court of India.

Discipline
Students are required to maintain discipline in the College premises. Violation of the same will be dealt with as per the Ordinance XV-B(SEE ANNEXURES) of the University of Delhi

- The parents can meet the Principal on any Monday or Thursday between 9.00 a.m. - 10.00 a.m. without appointment or else on other days with prior appointment.

- The parents of a student who is short of attendance are required to meet the College authorities as and when intimated.

Smoking and Consumption of Alcohol is strictly prohibited in the College Campus

College

Infrastructure

"The key to successful learning environment is Structure"

-Cara Carroll

College Campus

Learning with Spirit

Built on the plot of 7.7 acres in Sector 3, Dwarka the new campus of the college is a state of the art building. It is a multistory building (basement + 7 floors) with many features of a green building. Rain water harvesting system and water recycling plant are already in place. We intend to use the roof tops for generation of solar power and install a waste treatment plant for addressing the issues of bio-waste disposal.

Special Features

The campus has the following facilities available in this complex:

- Parking in basement and also on the surface.
- Facility for Table Tennis, Carrom Board and Gymnasium
- Boys common room
- Medical room
- Auditorium
- Girls Hostel
- Air conditioned Dining Hall in the Mess of each hostel
- Full Power back up of 1000 KW
- Indoor Squash Court & Badminton Court
- An archery range
- Girls common room
- Two seminar rooms
- Boys Hostel
- Guest House
- Air conditioned Cafeteria

Lecture Halls

Empowering with Knowledge

The college has twelve well laid-out lecture halls that have seating capacity of 70 each, 36 lecture rooms having capacity of 40-60 and 2 seminar rooms with a capacity of 100-150 each. The desks are well spaced out and halls are airy, well-lit and have fine acoustics. Each hall also has the latest audio visual teaching aids.

Laboratories

Enhancing Skills

The College has three computer laboratories with over 140 computers of the latest configuration and internet facility through the Delhi University optical fiber connection. The laboratories are being fully equipped with the latest multimedia equipment including LCD projectors and will also have facilities for Video-Editing, Image Editing, Animation, Audio-Editing and Authoring Tools. There are four Physics laboratories and two Electronic laboratories which have state-of- the-art equipments to conduct experiments. These laboratories are equipped with 35 CRO's, 55 Function Generators, 37 Micro-processor Kits, 48 Digital Storage Oscilloscopes (Tektronix), 3 Arbitrary Function Generators (Tektronix), 57 Computers, 22 Spectrometers, besides other equipments including: Hall effect set-up, Michelson Interferometer, Laser Kits, Optical fiber kits etc. To conduct experiments in Life Sciences, there are two Museums containing various specimens and models and two laboratories each of Botany and Zoology, well equipped with latest instruments that include Microscopes having 15000 x magnifications. For Chemistry there are three laboratories of which, one is an Analytical Technique Laboratory equipped with instruments like Flame Photometer, UV-Visible Spectrophotometer, Scanning Visible Spectrophotometer.

Computer Centre

Simplifying Technology

The Campus has centrally Air Conditioned Computer Centre on the second floor of C block, with a capacity of about 200 users to promote network based knowledge and learning. The ICT infrastructure consists of a server, desktops and a gigabit fiber backbone which provides 24x7 dedicated Internet connectivity through WLAN (Wi-Fi) and LAN. It will facilitate students and faculty to access a world class teaching and learning system.

Research Centre

Promoting innovation

Each science department of the college has a Research Laboratory that provides facilities to the faculty to work on research projects. Besides there will be a central common instrumentation facility too. The college has also created an endowment fund of Rs. 3 Cr. Out of whose interest research grant from Rs. 1 lac to Rs. 3 Lacs is provided to the faculty to promote research culture in the college.

Auditorium

Inculcating Versatility

A state of the art Auditorium with a seating capacity of about 400 is centrally air-conditioned and is fully equipped with audio-visual facilities. The stage has wooden flooring to facilitate activities like dances, drama and concerts. It will also be used for Seminars, Conference, and lectures by eminent speakers.

Infrastructure

Library

Resource and Information Centre

The college building in Dwarka has excellent central library facility spread over three floors. It has a total floor area of 2,550 sq. meter, with a provision for a separate reading room for the teaching staff and spacious reading halls to accommodate over 250 students. Our library is fully computerized comprising of 25 PC with Internet access and all its function and operations are done through a dedicated network of computer system using library software and same services with enhanced features will be provided in the new campus.

The library has a rich and active collection of text-books and reference books which is utilized extensively by the students. It has up-to-date bibliographic database of books and journals. The library has total collection to 42,439 volumes of text-books and reference books. The library subscribes to 68 journals & magazines of national and international repute in all relevant subject areas. Besides this, the library subscribes to 15 national newspapers. It has 613 bound volumes of journals and 780 CDs in its collection.

The library also provides book-bank facility to students belonging to SC/ST/OBC categories and other economically poor and meritorious students of the college. Through the University dedicated fiber-optic link, the library has access through which as many as 50,000 subscribed e-journals and 1,35,000 e-books can be accessed. The entire college campus including the library and the hostels are Wi-Fi enabled which will provide 24x7 seamless access to information remotely from anywhere in the campus.

Hostels

Home Away from Home

The institute has separate hostels for Boys and Girls, and provides excellent accommodation to 192 students. The hostels have twin sharing rooms which are well furnished, and have attached bathrooms with hot water supply during winters. All rooms will be furnished with a bed, mattress, study table, book rack, chair, cupboard/shelf for each student. The hostel rooms are well ventilated. Round the clock security will be provided. There are separate Students' Messes (intended to be air-conditioned) for boys and girls along with the cafeteria facility. Recreation Rooms with TV in boys and girls hostels and sports facilities will be available. Hostel accommodation will be given to students on merit basis. There are nine residential flats for the staff.

Guest House

A well furnished Guest House is available in the campus. Accommodation in the Guest House will be available to the parents/guardians of students and visiting faculty on payment basis, depending on availability.

Cafeteria & Indoor Sports Complex @ DDUC Campus

The college has indoor facility of squash, badminton, table tennis, carom, chess and gymnasium. In outdoors there is an archery range, the other outdoor facilities are either in the process of being created or shall be created in future.

Student Counselling

Parental Care

Students admitted to the first year undergraduate course are from 10+2 stream from all the states of India and there is a structural difference between school and college education. Therefore, for the smooth integration of students in the new environment, regular counseling sessions are arranged for the students. Faculty members look after this activity as mentors. Every attempt is made to see that students feel confident and fully secure, and that the changeover is smooth.

The Faculty

The Cutting Edge

The college has a team of dedicated and highly qualified faculty in all specialties with a vast teaching experience both at undergraduate and post graduate levels. The faculty is involved in continuous, relevant and innovative research programmes. The college deputes its faculty to attend workshops, seminars, conferences, symposia, etc., frequently. The quality of teaching is evident from the excellent results of the college. The faculty is not only involved in teaching, but also provides emotional support, monitors academic performance, provides necessary guidance to the ward and encourages talented students to participate in State/National level competitions. Students have represented the Institute at the State and National level in various sports, literary and cultural events and have won laurels for the Institute.

Administration is the backbone of any institution. We have a dedicated team of non-teaching staff which keeps the machinery working always in right gear.

Student Support

"Enabling our students...
to express, explore & evolve."

Students' Union

Every bonafide student of the college is a member of the Students' Union. The election for the office bearers is held every year in the month of September. The objective of this venture is to inculcate leadership qualities in students. The union oversees various students' activities, including students' clubs, and is supported by staff advisors. Interactive sessions between the Students' union Members and Administrative Heads of the Institute are held from time to time to cater to their needs and grievances.

Career Counseling and Placement Cell

In present times students have to face tremendous stress and strain due to increasing competition at every level. Career Counseling and Placement Cell helps in boosting confidence of the students. Besides making a serious endeavor to counsel students about their queries on various career prospects it also caters to their placement in leading companies through campus placement drives.

Some of our *recruiters*

2013-14   LIBSYS, AON HEWITT, GENPAC, TCS , PROTIVITY

2014-15   Axis Risk Consultancy, WIPRO Wista , TCS, E-Age Company, Smartican, HIKE Placement agency

2015-16   Wipro, Ernst And Young, ICICI Bank, Royal Bank Of Scotland, Bajaj Capital , Smartex, Green Thumbs And Aditya Birla, Bluegape, Greymeter, Zomato Food Blogger, Social Media Interns, Stint Mint Campus Ambassador Program, Instints, Rebanko.com, Ims, Sports And Fitness Pvt. Ltd, Spoon University, Wipro Earthian, Josh Talks, Feeding India, Tailshift, Walk Leaders, Talent4assure And Teach For India

Alumni Association

'Like branches of a tree our lives may grow in different directions yet our roots remain as one'. Alumni association of the college endeavors to facilitate and foster mutual interaction among the Alumni and the present students and among Alumni themselves. It further promotes education, literature and other similar kind of activities through Association by way of prizes, scholarships etc

Parent Contact Program

Orientation Program for the fresh batch of students is organized every year before the opening of the new session to apprise them and their parents about the value systems and traditions of the college. This program enables them to meet the faculty members and helps the students to get acquainted with other important aspects of college life .The parents can also meet the principal with prior appointment .

Student Support

Entrepreneurship Development Cell (EDC)

EDC of the Department of Management Studies was established with an objective to inculcate proficiency for business & innovation in the minds of budding entrepreneurs through regular interactive sessions & activities.

It was indeed a proud moment for the department to stand runners-up of the National Entrepreneurship Challenge, 2015 organized by IIT Mumbai. Team EDC undertook 36 tasks under 5 domains, namely- Awareness, Idea Generation, and Club Activities, Stand-up for Society and Organizational undertakings to reach the mark.

EDC also conducted many interactive sessions with successful entrepreneurs like Ms. Neha Mehta (Borse Bags), Mr. Harshit Joshi (Discount Karde), Mr. Kamal Seth (Human Circle) and many more Events viz., Corporative 2014 - The Annual Entrepreneurial Fiesta and E-SUMMIT Inter College Event were organised in collaboration with Cherry-The Consultants.

Student Life @ DDUC

Student Club

Science and Technology wing

Science Foundation

'The Science of today is technology of tomorrow' – Edward Teller.
Science foundation has been constituted with an aim of popularizing science among undergraduate students. It organizes interactive lectures by eminent personalities in scientific field to motivate and encourage students. It strives to stimulate interest in science among students by organizing hands on workshops and providing them exposure to various scientific techniques and equipments. It also caters to queries and apprehensions of young minds about research prospects in future and inspires them to take up research as their career. Lecture series organized in association with National Academy of Sciences, India (NASI) has been greatly applauded by the students from various fields.

Robotics Club

Robotics club is aimed to create interest amongst students about the recent trends in technology. It deals with the design, construction, operation, structural disposition, manufacture and application of robots. It mainly focuses on stimulating the learning of students by organizing hands on workshop for them. The "Firebird V" and "Getting started with Arduino" are two greatly applauded workshops. Robotics club has represented our college in e-Yantra Robotics Competition conducted by IIT - Bombay.

Sangyaan- The Quizing Society

Sangyaan is an initiative of Student Activity Board for organizing and encouraging participation of students in Quiz events. It endeavors to kindle intellectual fervor among students by providing them various platforms at intra- and inter-college level as well as inter University and National level. The- students have Won (22 Prizes) and have been the finalists (10) in major National level and University Level Quizzes over the last 2 years

Societies

Fostering Holistic Youth Development Through
Extra-Curricular Activities

Raaga- The Dance Society

Under the guidance of trained professionals students get a chance to shape up and showcase their hidden talent of dance. It enhances dancing skills of interested students in different genre *viz*. free style, western, classical, fusion etc. The choreography team brought laurels to the college by winning a number of positions in inter- college competitions held across universities as BITS Pilani, IIT Kanpur etc.

Rhythm- The Music Society

Rhythm is dedicated to arouse interest of students in both western as well as classical music. The College has well equipped Music room where students get a chance to develop their musical skills and play instruments like guitar, drum set, musical synthesizer, flute, harmonium, table and other instruments. Musical band "Pluno" of the college has made its presence felt at various platforms by delivering amazing performances.

Yavanika-The Dramatics Society

'Expressing the Experience, Experiencing the Expression' is the theme on which Yavanika is based. 'Yavanika' literally means 'curtain' and signifies the lifting of the veil of ignorance. It provides a non-judgmental platform to students to express their experiences. This year annual production 'Jagat Jigsaw' directed by Ms. Jaya Iyer was staged at Shri Ram Centre on 24th Feb, 2016. This society has represented college at intra-, inter-college and university level and won several positions.

Annual Cultural Festival - Kalrav

'Kalrav'- Annual Cultural festival of the college echoes the spirit of abundant freedom for expressing creativity through fine arts and performing arts. Spread across two days, every year college witnesses enthusiasm and creativity of students at its best during Kalrav.

Societies

SPIC MACAY DDUC Chapter

DDUC- Spic Macay chapter primarily focuses on providing the students an exposure to the rich Indian culture and the Performing Arts. It has been the host to eminent artists like Bharat Ratna Late Ustad Bismillah Khan, Padmabhushan Padmashree Smt. Teejan Bai, Nizami bandhu, Padmabhushan Ustad Asad Ali Khan Sahib, Ustad Rehmat Khan Langa, Kathak dancer Padmabhushan Ms. Uma Sharma and Grammy award winner Pt. Vishnu Mohan Bhatt.

Vande Mataram

Every year, the college organizes Vande Matram - an Intercollege Classical Dance and Choir Competition, in collaboration with the Culture Council, University of Delhi.This year's classical dance competition theme was 'Pious postures in motion'. It witnessed participation from several colleges of Delhi University. This year's edition introduced Ballet competition 'Dance of Nature 'with the theme 'Environment in World Mythology'.

Voices - The Debating Society

'Voices' is an eminent Society of the college with a long standing tradition of excellence. It provides plethora of opportunities for students by organizing various events like Just a Minute, Parliamentary Debates, discussions etc. It not only endeavors to polish their communication skill but also enhances their self-confidence. It holds intra- and inter-college debates to build the techniques of argument and adjudication. This year students brought the appreciations by winning Annual Debates of institutions affiliated to different Universities.

Fin-S Club : Craft to Understand Financial Solvency

Keeping in mind that financial education is as important as an academic qualification for students across various disciplines, Fin-S, the Finance Society was constituted. To accomplish its goals the students are involved in interactive sessions, quizzes and discussions on basic aspects and concepts of Finance.

The Model UN Club

MUN of Model United Nations is a simulation of the organs of the United Nations in the student arena. It is a concept where students from different schools, colleges and universities across the world gather as delegates of different countries and ct as members of the United Nations to discuss and debate the crucial issues that exist around the world. The 2015 edition of Deen Dayal Upadhyaya College Model United Nations (DDUC MUN), one of the most organized MUNs of the Delhi Circuit, was held on 21st and 22nd August 2015 with participation of over 150 teams from all over the country.

Societies

KalamKaar- The Literary Society

The art of writing is as much necessary in academia as reading. There is a most passionate urge in the mind- the need to express. Without expression the mind is a full vessel, a sponge saturated- new ideas, new knowledge and learning can easily flow off and go to waste. With an aim of fostering the creative potential of expression amongst students, **KalamKaar** organizes literary activities *viz*. creative writing, poetical recitation both at intra- and inter- college level. It encourages students to unleash their creativity by participating in these activities.

The Photography Club

This club laid emphasis on enhancing the photography skills of students under the guidance of professionals. It organizes an eight weeks workshop to help students to learn both theoretical and practical aspects of day as well as night photography. The best clicked photographs are exhibited during annual festival of the college.

Eco-Club

The main purpose of the Eco club is to make students aware about environmental issues. A number of activities such as excursions to National Parks, Lectures, Cleanliness drive, quiz etc. are organized to motivate students to think that if we cannot sustain environment we cannot sustain ourselves. Eco club caters to the need of the hour by making youth from various disciplines aware about various challenges to biodiversity, the environmental laws and conservation strategies..

Societies

"You can't use up creativity the more you use the more you have"

-Maya Angelou

National Service Scheme

NSS is primarily dedicated to channelize the energies and capabilities of youth towards community service, upliftment of society and hence nation building. Every volunteer devotes some time teaching the children living in nearby Shadipur slum or at a school run by an NGO called "ROPIO" in Ramesh Nagar. This year, an informal school 'Pathashala' was started for children of Sudamapuri, a slum near the college. The volunteers also initiated a drive among the students and staff of the college to collect usable books, stationery, toys, clothes and other useful items which can be reused by needy children.

Women Development Cell

The role of women is of utmost importance as they are not merely the dependent beneficiaries but are active independent contributors to the socio-economic growth of society. To sensitize students on the issues related to women WDC of the college organizes various activities. WDC members collected video clippings from advertisements and movies reflective of gender biases. To commemorate the extraordinary struggles of Indian women for achieving something in their lives, an exhibition, 'The Rebels', was put up by the Cell and video clips pertaining to these women were simultaneously screened.

College Magazine

To unlock the abundant latent creative treasure amongst students the college brings out its annual bilingual magazine 'Reflections'. It provides a platform to students to express their views in the form of essays, articles, paintings and poems.

Sports Club

"One for all, all for one "The Sports Club regularly organizes games and sports under the supervision of a physical instructor. To ensure fitness of interested students, morning camps are organized from 7 a.m. to 8.30 a.m. in college premises. The students are encouraged to participate in various, State, National, International, All India Inter-University and Inter-College Tournaments. The college has facilities for various outdoor games such as cricket, basketball, volleyball, softball, baseball and archery besides indoor games like Table Tennis, Chess and Carrom, squash and badminton.

Adventure Club

The aim of adventure club is to nurture sense of belongingness, social etiquettes along with fun, camaraderie and adventure. To accomplish its goals, adventure club organizes trekking cum adventure trip to various destinations like Valley of Flowers, a UNESCO World Network of Biosphere Reserves. Students from various disciplines are encouraged to participate and enjoy the beauty and variety of natural flora and fauna.

Societies

New colours in the Umbrella of Student activities

Gandhi Study Circle

Gandhi Study Circle encourages students to imbibe Gandhian Values and Thoughts through different activities in collaboration with the Gandhi Bhawan of University of Delhi. The activities include Lectures by famous personalities to inspire students and visits to places like Sabarmati Ashram to experience selfless service based on Gandhian Philosophy.

Vivekananda Cell

By the activities of this cell, students are motivated to understand their role in nation building in collaboration with RamaKrishna Mission, Delhi Branch. It emphasizes on all round personality development of the students through workshops, lecture and interactive sessions.

Swachh Bharat Abhiyan

'Be the change you want to see in the world' – Mahatama Gandhi. For sustainable cleanliness in the college campus and its adjacent colonies, a committee was constituted to plan and execute regular cleanliness drives. This abhiyan made students aware about the significance of cleanliness in their lives and motivated them to participate in cleanliness drives in huge numbers.

Self – Defense Course

Understanding the importance of safety issue of girls, the college organizes every year a self-defense training program in association with Delhi Police. This year a 15 days training workshop was held in the college campus training 60 girls from various courses. The objective of this training was not only to build the self confidence but also equip these girls to handle all situations like stalking, eve teasing etc. At the time of attack or crisis various techniques to use their belongings like mobile phone, handbag, pen etc were taught to girls by the trainers.

Student Life @ DDUC

Societies

Various Subject Societies

Every degree-awarding department of the institute has society to cater to all round development of the students in technical, co-curricular and extra-curricular activities.

Covalence- Department of Chemistry

Kalpavriksha - Department of Botany

Aryabhatta Science Forum – Department of Physics

Silizium- Department of Electronics

Synapses – Department of Zoology

Abhivyakti - Humanities

Zest- Department of English

Spettro – Department of Management Studies

Harish Chandra Mathematical Society –Department of Mathematics

Optizone- Operational Research

Sanganika – Department of Computer Science

CommUnity – Department of Commerce

Achievements

"To succeed in your mission, you must have single-minded devotion to your goal"

-Dr. A.P.J. Abdul kalam

Academic Achievements

◆ The pass percentage in the University Examination held in April - May 2015 was 86% with 64% passing in first division.

◆ Three of our students bagged meritorious awards from Directorate of Higher Education, Govt. of NCT of Delhi.

◆ Twelve students of various courses of our college secured top three positions in University Examinations for the academic year 2014-15.

Sports Achievements

◆ Aman Saini of B.A.I year brought laurels by winning the **Bronze Medal at international level in Archery** (Compound) for Asia Cup (Junior) Stage-I at Bangkok, Thialand.

◆ A number of students have participated and won positions in International, National, State, All India Inter-University and Inter-College Tournaments of various games like Net Ball, Basket Ball, Soft Ball, Ball Badminton.

Faculty Achievements

◆ Four of the faculty members have received grants for one major project, three Startup Grants from University of Delhi (UGC) and six of them are working on innovation projects from University of Delhi.

◆ During 2015-16, our faculty published 68 articles in, International and National Journals and Periodicals. Total of 14 books were published under reputed publishing houses. Also 14 chapters in books are written and number of edited books and conference proceedings are 20. Oral and poster presentations by faculty in International and National seminars and conferences are 15 and 10 respectively.

Academic Faculty

Faculty

Principal: Dr. S. K. Garg

Department of Botany
1. Dr. Sujata Sinha
2. Dr. V.K. Gautam
3. Dr. Sachchidanand Tripathi
4. **Dr. Rajkumari S. Devi**
5. Dr. Varnika Bhatia
6. Dr. Charu Kalra
7. Dr. Reeta Kumari

Department of Mgt Studies
1. **Dr. Monika Bansal**
2. Ms. Deepa Kamra
3. Dr. Yogieta S. Mehra
4. Dr. Rakesh Kumar
5. Dr. Sangeeta Mohan
6. Mr. Vipin Kumar Meena

Department of Chemistry
1. Dr. Shashi Saxena
2. Dr. Ratna
3. Dr. Sangeeta Talwar
4. **Dr. K. K. Jha**
5. Dr. Vinod Kumar
6. Dr. Sachin Mittal
7. Dr. Mahaveer
8. Dr. Chetna Angrish
9. Dr. Reema Chhabra
10. Dr. Nityanand Agasti
11. Dr. Sunny Manohar
12. Dr. Chayannika Singh
13. Dr. Jyoti
14. Dr. Kapil

Department of Commerce
1. Dr. T.N. Chhabra
2. Dr. Shalini Bhatia
3. Dr. Vandana Gupta
4. Dr. Deepak Sehgal
5. Dr. Abha Wadhwa
6. Dr. Hem Chand Jain
7. **Dr. Nisha Rana** (Vice Principal)

8. Dr. Anand Saxena
9. Dr. Renu Aggarwal
10. Mr. Pawan Kumar Jain
11. **Dr. Sunil Kumar**

Department of Computer Science
1. **Dr. Arpita Sharma**
2. Dr. Rajni Bala
3. Dr. Rampal Singh
4. Ms. Shweta Wadhera
5. Dr. Sujata Khatri
6. Dr. Anuja Soni
7. Mr. Anil Kumar

Department of Electronics
1. Dr. Ravinder Kaur
2. Dr. Poonam Kasturi
3. Dr. Anurag Mishra
4. **Dr. Neeraj Tyagi**
5. Dr. Manoj Saxena

Department of English
1. Dr. Pramesh Ratnakar
2. **Dr. Anubha Mukherji Sen**
3. Dr. Jayini Adhyapak
4. Dr. Rohith P.
5. Mr. Lalit Kumar
6. Mr. Jyotishman Kalita
7. Mr. Nitin Luthra

Department of Humanities
1. Ms. Sangita (Economics)
2. Dr. Anita Rani (Hindi)
3. Dr. Suman Bala Manchanda (Hindi)
4. Dr. Savita Gautam (Hindi)
5. **Dr. R. M. Bhardwaj (History)**
6. Dr. Himanshu P. Roy (Pol. Science)

Department of Mathematics
1. **Dr. Ratnesh R. Saxena**
2. Ms. Sunita Nadir

3. Dr. Virender Thukral
4. Ms. Paramjeet Kaur
5. Dr. Sudha Arora
6. Dr. Sanjay Kumar
7. Dr. Poonam Garg
8. Dr. Mamta Amol Wagh
   Dr. Veena Jain (Operational Research)

Department of Physics
1. Dr. Mukesh Kumar
2. **Dr. Kulvinder Singh (Bursar)**
3. Dr. Sanjay Tandon
4. Dr. Paramjeet Kaur Bedi
5. Dr. Anju Aggarwal
6. Dr. Poonam Suri
7. Ms. Pratima
8. Dr. Savita Gahlaut
9. **Dr. Pradeep Kumar Jha**
10. Dr. Deepak Jain
11. Dr. Nupur Verma
12. Dr. P. L. Meena
13. Dr. Avnindra Kr. Singh
14. Mr. Sandeep

Department of Zoology
1. **Dr. Krishna Bansal**
2. Dr. Anita Gulati
3. Dr. Lathika Nair
4. Dr. Renu Solanki
5. Dr. Shailly Anand
6. Dr. Sudhir Verma
7. Dr. Priya Goel

Assistant Professor in Physical Education: Dr. Anek Goel **Librarian:** Dr. Abhijeet Sinha

Administrative Officer: Mr. Sikander Aggarwal

Teacher- in-charge

Committees

Secretary Staff Council : Dr. R. M. Bhardwaj

1. Coordinator Admission Committee	:	Dr. H. C. Jain
2. Sports Quota Admission	:	Dr. Anek Goel, Convenor,Sports Committee
3. ECA Quota Admission	:	Dr. Charu Kalra, Convenor
4. Student Activity Board	:	Dr. Charu Kalra, Coordinator
Dramatics Club	:	Dr. Rohith P., Convenor
Debating Society	:	Dr. Lalit Kumar, Convenor
Music and Dance	:	Dr. Reema Chhabra, Convenor
Spic- Macay Chapter	:	Ms. Paramjeet Kaur, Convenor
Founder˙s Day	:	Dr. Anurag Mishra, Convenor
College Festival Committee	:	Dr. Sujata Khatri, Convenor
Fin-S Club	:	Dr. Rakesh Kumar, Convenor
MUN Club	:	Dr. Yogieta S. Mehra, Convenor
Eco- Club	:	Dr. Sachchidanand Tripathi, Convenor
Photography Club	:	Dr. Mamta Amol Wagh, Convenor
Adventure Club	:	Mr. Anil Kumar, Convenor
Robotics Club	:	Dr. Anju Aggarwal, Convenor
Kalamkar-The Literary Society	:	Dr. Charu Kalra, Convenor
Sangyaan- The Quizzing Society	:	Mr. Jyotishman Kalita, Convenor
5. Campus Maintenance Committee	:	Dr. Ratna, Convenor
6. Garden Committee	:	Dr. Shalini Bhatia, Convenor
7. Women Development Cell	:	Dr. Monika Bansal, Convenor
8. Gender Sensitization Committee	:	Dr. Jayini Adhyapak, Convenor
9. Prospectus Committee	:	Dr. Sangeeta Talwar, Convenor
10. Magazine Committee	:	Dr. Charu Kalra, Convenor
11. Fee Concession & SAF Committee	:	Dr. Sudha Arora, Convenor
12. Alumni Committee	:	Dr. Monika Bansal, Convenor
13. Attendance Committee	:	Dr. Vandana Gupta, Convenor
14. Time-Table Committee	:	Dr. Sachin Mittal, Convenor
15. Sports Committee	:	Dr. Anek Goel, Convenor
16. Proctorial Board	:	Dr. Avnindra Kr. Singh, Proctor
	:	Dr. Neeraj Tyagi, Union Advisor
17. Examination Committee	:	Ms. Sunita Nadir, Convenor
18. Academic Supervisory Committee	:	Dr. Mahaveer Genwa, Convenor

College Committee

Committees

Research Committee	:	Dr. Manoj Saxena, Convenor
Science Foundation	:	Dr. Manoj Saxena, Convenor
Website Maintenance Committee	:	Dr. Manoj Saxena, Convenor
Career Counseling & Placement	:	Dr. Yogieta S. Mehra, Convenor
Computer Centre Maintenance	:	Dr. Hem Chand Jain, Convenor
Swachchhata Abhiyan Committee	:	Dr. Hem Chand Jain, Convenor
Archive Committee	:	Dr. Poonam Kasturi, Convenor
National Service Scheme	:	Dr. Shashi Saxena, Convenor
Cell for North- Eastern / Foreign Students	:	Dr. R. M. Bhardwaj, Nodal Officer
Vivekananda Study Circle	:	Dr. Anurag Mishra, Convenor
Gandhi Study Circle	:	Dr. Sunny Manohar, Convenor
Annual Report Compilation Committee	:	Dr. Renu Aggarwal, Convenor

Grievance Committee for Redressal of Grievances Related to Undergraduate Admission 2016-17
Dr. T. N. Chhabra, Dr. Suman Bala Manchanda, Dr. Neeraj Tyagi

Special categories Admission Enabling Committee/Help Desk
(Sub Committee) of reserved categories

For PwD	:	Dr. Sachchidanand Tripathi
	:	Dr. V.K.Gautam
For OBC	:	Dr. Vinod Kumar, Mr.Anil Kumar
For SC/ST	:	Dr. P.L.Meena, Dr. Reeta Kumari

Internal Quality Assurance Cell (IQAC) Composition

Dr. S.K.Garg, Principal (Chairperson)

Prof. Brajesh Choudhary (Management Representative)

Mr. Bhavpreet Singh, Industrialist

Dr. Nisha Rana, Associate Professor in Commerce

Dr. Rajni Bala, Associate Professor in Computer

Dr. Veena Jain, Assistant Professor in Operational Research

Dr. Charu Kalra, Assistant Professor in Botany

Dr. R. M. Bhardawaj, Associate Professor in History

Dr. Anek Goel, Assistant Professor in Physical Education

Dr. Abhijeet Sinha, Librarian

Mr. Sikander Aggarwal, Administrative Officer

Mr. Bhoovan Soren, Alumnus

Mr. Kushwant Sehra, Student

Dr. Kulvinder Singh, Associate Professor in Physics (Co-ordinator)

Annexure

Directives of The Hon'ble Supreme Court of India on Anti-ragging

Ref. : Directives of the Supreme Court of India dated May 16, 2007 in SLP No(s) 24295 of 2006 University of Kerala Vs Council, Principal's, Colleges, Kerala & Ors (with SLP(C) No. 24296-99/2004 & WP. (Crl) No. 173/2006 and SLP(C) No. 14356/2005) and Civil Appeal No. 887 of 2009 dated May 8, 2009.

The Hon'ble Supreme Court of India admitted and heard the above referred SLPs in relation to the menace of ragging in Technical Institutions/Universities/ Colleges in the Country.

In this connection a committee headed by Dr. R.K. Raghavan, Former Director of CBI, for giving specific recommendations on effective prevention of ragging in educational institutions was constituted by the apex court.

Accordingly, the Committee had carried out a very detailed study on the various factors contributing for ragging and collected the public opinion. Further, the committee had submitted a detailed report with suitable recommendations and measures required to effectively curb the menace. The recommendations of the Committee were duly accepted and the following directives have been issued to all the educational institutes for necessary implementation by The Hon'ble Court. The Hon'ble Court issued further orders on the 2nd and 3rd report of the Raghavan Committee also. The salient features of the report / order are summarized below :

I. Factors listed by the Committee

a) Primary responsibility for curbing ragging rests with academic institutions themselves.

b) Ragging adversely impacts the standards of higher education.

c) Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.

d) Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.

e) Ragging needs to be perceived as failure to inculcate human values from the schooling stage.

f) Behavioural patterns among students, particularly potential 'raggers', need to be identified.

g) Measures against ragging must deter its recurrence.

h) Concerted action is required at the level of the school, higher educational institution, district administration, university, State and Central Governments to make any curb effective.

i) Media and Civil Society should be involved in this exercise.

II. Recommendations approved by the Supreme Court

1. The punishment to be met out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.

2. Every single incident of ragging where the victim or his parent/guardian or the Head of institution is not satisfied with the institutional arrangement for action, a First Information Report must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority. If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.

3. In the prospectus to be issued for admission by educational institutions, it shall be clearly stipulated that in case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he / she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.

4. It shall be the collective responsibility of the authorities and functionaries of the concerned institution and their role shall also be open to scrutiny for the purpose of finding out whether they have taken effective steps for preventing ragging and in case of their failure, action can be taken; for example, denial of any grant-in-aid or assistance from the State Governments.

5. Anti-ragging committees and squads shall be forthwith formed by the institutions and it shall be the job of the committee or the squad, as the case may be, to see that the Committee's recommendations, more particularly those noted above, are observed without exception and if it is noticed that there is any deviation, the same shall be forthwith brought to the notice of this Court.

6. The Committee constituted pursuant to the order of this Court shall continue to monitor the functioning of the anti-ragging committees and the squads to be formed. They shall also monitor the implementation of the recommendations to which reference has been made above.

7. It is necessary that parents/guardians of freshers assume responsibility for promptly bringing to the notice of the Principal any instance of ragging.

College Compliance with the Directives of the Hon'ble Supreme Court of India

The Institute has formed the following Anti-ragging committees and squads for overseeing the implementation of the provisions of the verdict for the year 2016 - 2017

I) College Anti-ragging Committee

Dr. K. K. Jha	:	Associate Professor in Chemistry
Ms. Prerna Kumari	:	Lawyer, Supreme Court of India
The S.H.O.	:	Dwarka-North, Police Station
Mr. Bhupender Sharma	:	Media Person-Navbharat Times
Dr. P. C. Tandon	:	Associate Professor in Hindi, Parent Representative
Mr. Anil Kumar	:	Social Activist
Mr. Rajesh Kumar	:	Junior Assistant Non-Teaching Staff

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ii) Discipline Resource Committee

Dr. Avnindra Kr. Singh	:	Associate Professor in Physics
Dr. Neeraj Tyagi	:	Associate Professor in Electronics
Dr. Nupur Verma	:	Associate Professor in Physics
Dr. P. K. Bedi	:	Associate Professor in Physics
Mr. Sikander Aggarwal	:	Administrative Officer
Dr. Abhijeet Sinha	:	Librarian

iii) Grievance Redressal Committee

Mr. Krishan Lal	:	Member, Governing Body
Dr. Kulvinder Singh	:	Associate Professor in Physics
Dr. K. K. Jha	:	Associate Professor in Chemistry
Dr. Vandana Gupta	:	Associate Professor in Commerce
Ms. Samaa Manzoor Wani	:	Students Representative

iv) SC/ ST Cell

Dr. P. L. Meena (Head)	:	Assistant Professor in Physics
Dr. Mamta Amol Wagh	:	Assistant Professor in Mathematics
Mr. Anil Kumar	:	Assistant Professor in Computer Science
Dr. Kapil	:	Assistant Professor in Chemistry
Dr. Reeta Kumari	:	Assistant Professor in Botany
Dr. Sachchidanand Tripathi	:	Assistant Professor in Botany

v) Liaison Officer

Dr. P. L. Meena	:	For SC/ST Category
Dr. Sachchidanand Tripathi	:	For PwD Category
Dr. Rakesh Kumar	:	For OBC Category

vi) Equal Opportunity Cell

Dr. Hem Chand Jain	:	Associate Professor in Commerce
Dr. Sachchidanand Tripathi	:	Assistant Professor in Botany
Dr. Mamta Amol Wagh	:	Assistant Professor in Mathematics
Dr. Sunny Manohar	:	Assistant Professor in Chemistry

vii) Anti Smoking Nodal Officer

Dr. K. K. Jha	:	Associate Professor in Chemistry

viii) Transparency Officer

Mr. Sikander Aggarwal	:	Administrative Officer

ix) Anti-Discrimination Officer

Dr. Hem Chand Jain	:	Associate Professor in Commerce

x) Nodal Public Grievance Officer

Dr. Mukesh Kumar	:	Associate Professor in Physics

xiii) College Level Anit-ragging Hotliine Numbers

College Security Control Room (Tel. 25458173 / 25173401) would act as Anti-ragging hotline of the College. Any complaint received on this line would be immediately passed on to the appropriate authority for action.

xiv) College Level Anti-ragging Website

The website is http://dducollegedu.ac.in and e-mail is dducollegeoffice@gmail.com/principaldducollege@gmail.com. Any message/complaint e-mailed would be seen by the College Proctor.

xv) Message/Complaint Box

A box has been placed outside Principal's Room. Any message/complaint in the box would be seen exclusively by the College Proctor.

xvi) Counselling of Freshers & Seniors

A team comprising of the Discipline Resource Committee & Anti Ragging Committee would conduct an individual as well as joint sensitization programme for freshers and seniors regarding the ills of ragging and the necessity of its eradication.

xvii) It is imperative for all employees of the Institute (teaching, non-teaching, contract labour, caretaker staff, watch & ward staff) to report promptly any case of ragging/misbehaviour that comes to his/her notice to any of the above Discipline Resource Committee members.

xviii) Undertaking from Students and Parents

Each student of the Institute and his/her parents and/or Guardian are hereby required to submit a combined undertaking at the time of registration, in the prescribed format as attached to this Order, which is mandatory for registration.

ORDINANCE XV-B
Maintenance of Discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice- Chancellor.

2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.

3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:

a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi

b. Carrying of, use of or threat to use of any weapons

c. Any violation of the provisions of the Civil Rights Protection Act, 1976

d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes

e. Any practice-whether verbal or otherwise derogatory of women

f. Any attempt at bribing or corruption in any manner

g. Willful destruction of institutional property

h. Creating ill-will or intolerance on religious or communal grounds

i. Causing disruption in any manner of the academic functioning of the University system;

j. Ragging as per Ordinance XV-C.

4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students -

a. be expelled; or

b. be, for a stated period rusticated ; or

c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or

d. be fined with a sum of rupees that may be specified; or

e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or

f. the result of the student or students concerned in the Examination or Examinations in which he, she or they have appeared be cancelled.

5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.

7. At the time of admission, every student shall be required to sign

a declaration that on admission he/ she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE - XV-C
Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport,

2. Any individual or collective act or practice or ragging constitutes gross indiscipline and shall be dealt with under this Ordinance,

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which -

a. involve physical assault or threat to use of physical force

b. violate the status, dignity and honour of women students

c. violate the status, dignity and honour of students belonging to the scheduled castes and tribes,

d. expose students to ridicule and contempt and affect their self-esteem

e. entail verbal abuse and aggression, indecent gestures and obscene behavior,

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging,

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5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly,

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurences of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years,

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a College, departmental examination for one or more year or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled,

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action under Statute 15 for withdrawal of degrees or diploma conferred by the University shall be initiated,

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice incitement of ragging will also amount to ragging,

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note:

Order of the Vice-Chancellor in pursuance of Ordinance XV-C: Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order, non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi, Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

ORDINANCE VIII-E *

Internal Assessment

(1) (i) The scheme for Internal Assessment shall be followed in the regular stream only, with exclusions as per the Appendix to the Ordinance, and shall be applicable to the students admitted from the academic session 2003-04 onwards (i.e. to begin with for the first year students) in both undergraduate and postgraduate degree courses. This scheme of Internal Assessment shall not be applicable to the School of Correspondence Course and Continuing Education, Non-Collegiate Women's Education Board and Non-Formal Education Cell (formerly External Candidates Cell). The specific Ordinances pertaining to schemes of examinations of various courses shall stand amended, mutatis mutandis, to the extent of internal assessment as laid down in this Ordinance, subject to exclusions referred to above.

(ii) Internal Assessment marks shall be shown separately in the Marks Sheet issued by the University and these marks shall be added to the annual/ semester examination marks for determining the division of the student.

(2) 25% of the maximum marks in each paper in undergraduate courses shall be assigned for Internal Assessment and the remaining 75% marks for the annual/semester University Examination; the time duration and other modalities of the annual/semester Examination with respect to this 75% component shall remain as per existing schemes of examination for various undergraduate courses.

(i) (a) For the Semester Examination Scheme, there shall be 10% weightage assigned to Class Test (s) Quiz (s) to be conducted by each College, for all subjects in B.A., B.Com. and B.Sc. courses and all papers of the Main Subject in Honours courses.

(c) The University reserves the right to scrutinize some or all the scripts of any paper in any course in a College during the period of retention of papers, Which duration shall be till declaration of results by the University, a copy of the question paper shall be sent to the Examination Branch of the University and the College shall maintain a proper record of the question papers of the House Examination.

(ii) (a) Each student shall be assessed on the basis of written assignments/tutorials as well as on the basis of project reports/term papers/seminars. There shall be 10% weightage for such written assignment; and project reports / presentations/term papers/seminars. Each student shall be given at least one written assignment per paper in each term, subject to a maximum of 12 written assignments per year for all the papers taken together.

(b) Where the maximum marks in a paper are less than 100, for example50 marks, the nature of written assignments/ tutorial work shall stand adjusted pari passu.

(iii) There shall be 5% weightage for regularity in attending lectures (including interactive periods) and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows :

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More than 67% but less than 70% - 1 mark 70% or more but less than 75% - 2 marks 75% or more but less than 80% - 3 marks 80% or more but less than 85% - 4 marks 85% and above - 5 marks

[Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be taken into account for the purpose of calculating eligibility to appear for examinations as per the existing provisions of Ordinance VII.2.9.(a) (ii).]

(iv)   There shall be a Moderation Committee for Internal Assessment in each College, discipline-wise, which shall comprise of the senior most teacher in the department, the teacher-in-charge of the department and the previous teacher- in-charge of the department: provided that if, for any reason, the membership of the Committee falls below 3, the Principal of the College shall nominate suitable members from among the teachers of that department/ College to fill the vacancies.

(3)   With the introduction of Internal Assessment, the maximum marks for the University Examination in each paper shall stand reduced accordingly.

(4)   The promotion crieteria shall be as per the existing Ordinances for University Examinations, as applicable to respective courses. In addition, the same criteria shall apply to the total of the University Examination and the Internal Assessment, taken together.

(5)   (i) There shall be a Monitoring Committee for Internal Assessment at the University level consisting of the Dean of Colleges as the Chairperson along with three other Deans one of whom shall be a member of the Executive Council, and the Controller of Examinations as Member-Secretary. The Committee shall monitor the receipt of Internal Assessment marks from various colleges and ensure timely compliance. If a College fails to submit the Internal Assessment marks in time, the University shall not declare the result for such a course in that College. The responsibility for non- declaration of the result of any course in the College in such circumstances will be solely that of the College.

(ii)   There shall be a Monitoring Committee for Internal Assessment in every College, which shall be chaired by the Principal of the College and will be made up of the Vice-Principal (and in case there is no Vice-Principal, the Bursar), Secretary Staff Council, and two senior faculty members to be nominated by the Principal. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any.

(6)   (i) In the case of students who repeat one or more paper(s), or all papers of any part of semester, the Internal Assessment marks shall be carried forward.

(ii)   In the following special cases, in lieu of Internal Assessment, students shall be awarded marks (for the previous years. papers) in the same proportion as the marks obtained in that paper in the University Examination

(a)   Students who migrate from other Universities to the University of Delhi in the 2ndYear/Third Sememter.

(b)   Students who fail in the Part I Examination of Honours Courses and join Pass/General Courses in the 2nd year; and]

(c)   Students who transfer from 1st year Pass/General Courses to Honours Courses in the year.

(iii)   Students who migrate from non-formal streams in the University of Delhi (i.e. School of Correspondence Courses and Continuing Education, Non Collegiate Women's Education Board and Non-Formal Education Cell, formerly External Candidates Cell) to the Regular stream and vice versa, shall carry as such the marks obtained in the preceding year(s).

(7)   Tutorials shall be held regularly for the post-graduate courses of the University by the concerned Department in cooperation with Colleges; and atleast25% marks shall be assigned for Internal Assessment in each paper of the post-graduate courses. The Internal Assessment in the post graduate courses may be based on regularity and attendance; class tests and house examination; and written assignments, projects/term papers/ seminars/ fieldwork. Post-graduate courses where the weightage of Internal Assessment is 25 per cent or more, Departments may continue with the existing schemes.

(8)   In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties, or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned, or a student who is selected to participate in sports or other activities organized by the Inter-University Board or in national or international fixtures in games and sports approved by the Vice- Chancellor, or a student who is required to represent the University at the Inter-University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army, or a student who is deputed by the College to take part in Inter-College sports, fixtures, debates, seminars, symposia or social work projects, or a student who is required to represent the College concerned in debates and other extracurricular activities held in other Universities or such other activities approved by the Vice-Chancellor, the following provision will apply:

(i)   A student in the categories listed above, will have to fulfil the requirement of written assignments and projects/ term papers / seminars / field-work with the fiexibility, however, that he/she may, if necessary, be allowed additional time for submission of written assignments.

(ii)   A student in the categories listed above, who is unable to write the House Examination/Class Test (s) / Quiz(s) on account of his/her participation in such aforesaid activities, may be assessed by the College through an alternative mode. This may be done only in exceptional circumstances.

(iii)   A student in the categories listed above, will get the benefit of attendance for Internal Assessment for the classes missed as per the existing provisions of Ordinance VII.2.(9)(a)(i).

(9)   (i) The University reserves the right to review, and if necessary moderate the marks in Internal Assessment in any paper/ papers in any College/ Department.

Annexure

(ii)   The respective University Moderation Committees in each subject shall moderate, if necessary, the Internal Assessment marks across Colleges.

Appendix to Ordinance VIII-E List of Exclusions
1.   Faculties (All courses)
a.   Mecical Sciences
b.   Technology
c.   Management Studies
d.   Education (except B.A. Pass in Education)
e.   Law
f.   Ayurvedic & Unani Medicine

2.   Departments (All Courses)
a.   Department of Nursing - Faculty of Sciences
b.   Department of Fine Arts- Faculty of Music
c.   Department of Pharmacy- Faculty of Science
d.   Department of Home Science- Faculty of Science
3.   Degree Courses
a.   B. Sc. (H) Bio-Medical Sciences
b.   B.Sc. (H) Physiotherapy
c.   B.A. (H) Journalism
d.   B.A. (H) Mass Media & Communication

List A : Academic / Elective Subject for Undergraduate Admissions
The following discipline subjects offered by University of Delhi to Undergraduate Courses must be treated as academic/elective subjects for the purpose of Undergraduate Admissions. All other subjects offered by different Boards may be treated as non-elective. All the Discipline subjects must have at least 70% component of theory exams (theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying examination for the purpose of being treated as academic / elective subject.

Arabic	Economics	German	Mathematics	Physics	Sociology
Bengali	English	Hindi	Music	Political Science	Spanish
Botany	French	History	Persian	Psychology	Statistics
Chemistry	Geography	Home Science	Philosophy	Punjabi	Urdu
Commerce*	Geology	Italian	Legal Studies	Sanskrit	Zoology
Computer Science					

*Accountancy/ Business Studies/ Commerce shall be treated at par with academic/elective subjects.

Note : Biology/Biotechnology and Business Studies will be treated as academic/elective subjects.

In case a candidate has studied both elective and core in a language, then core language subject will be treated as language, while elective language can be considered as academic/ elective subject.

The subject 'Informatics Practices' will be equivalent to Computer Science for admission to B.Sc. (Hons.) Computer Science only.

Right to Information Act, 2005

Dr. Kulvinder Singh	**Mr. Prem Singh Rawat**	**Mr. Hari Kumar S.**	**Dr. S. K. Garg**
Bursar	S.O. (Admin.)	S.O. (Accounts)	(Principal)
(Public Info. Officer)	(Asst. Public Info. Officer)	(Asst. Public Info. Officer)	(1st Appellate Authority)

1.   An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.
2.   The prescribed fee for filing the application is Rs 10/- by way of cash against proper receipt or by way of bank demand draft or banker's cheque or Indian Postal Order in favour of Principal, DDU College payable at New Delhi.
3.   An appeal can be preferred before the 1st Appellate Authority against the decision of the Public Information Officer.
4.   Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available in the office of the S.O. (admin), Deen Dayal Upadhyaya College University of Delhi, Karampura, New Delhi 110015.

Orientation Programme will be held at Dwarka campus

Academic Calender

ACADEMIC YEAR 2016-2017

Odd Semester

SEMESTER I / III / V / VII

Classes Begin	20th July, 2016 (Wednesday)
Mid-Semester Break	11th October, 2016 (Tuesday) to 16th October, 2016 (Sunday)
Classes begin after Mid-Semester Break	17th October, 2016 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	12th November, 2016 (Saturday)
Theory Examinations begin	24th November, 2016 (Thursday)
Winter Break	17th December, 2016 (Saturday) 1st January, 2017 (Sunday)

Even Semester

SEMESTER II / IV / VI / VIII

Classes Begin	2nd January, 2017 (Monday)
Mid-Semester Break	13th March, 2017 (Monday) to 19th March, 2017 (Sunday)
Classes begin after Mid-Semester Break	20th March, 2017 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	27th April, 2017 (Thursday)
Theory Examinations begin	9th May, 2017 (Tuesday)
Summer Break	20th May, 2017 (Saturday) to 19th July, 2017 (Wednesday)

"Great Vision without great people is impossible."

The past & present Governing Body Chairmen with Principal & Guest of Honor

DEEN DAYAL UPADHYAYA COLLEGE

NAAC Accredited Institution-'B' grade (CGPA=2.63)

(University of Delhi)

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Shifting in July 2016 to our new campus at -
Sector 3, Dwarka, New Delhi-110078